



Town of Manchester

General Manager's Report

Scott Shanley
General Manager

January 2020

Customer Service and Information Center

Upcoming events in Town! Please contact us for further information on these and other Manchester events: 860-647-5235 or customer@manchesterct.gov
We are open Monday–Friday, 8am – 5pm.

Taxes

Current tax payments by check are accepted at Customer Service in January; while water payments by check are accepted year-round.

Holiday Notices

New Year's Day: Town offices and Libraries will be closed on January 1. Trash will not be collected on Wednesday, January 1 and will be delayed one day for the remainder of the week.

Martin Luther King Jr. Day: Town offices and Libraries will be closed on Monday, January 20 in observance of the Martin Luther King Jr. holiday. Trash will be collected on January 20, and collection will be on the regular schedule all week.

Martin Luther King Celebration

The Town of Manchester's 35th Annual Martin Luther King Celebration will be held on Tuesday, January 14, 2020 from 6:00-7:30pm at Manchester High School (Bailey Auditorium). The theme for this year's celebration is inspired by the quote: "I have a dream that my four little children will one day live in a nation where they will not be judged by the color of their skin, but by the content of their character." The event will include entertainment by the Manchester High School Jazz Ensemble, Welcome Address by the Manchester Youth Commission and presentation of awards to recognize students who are promoting positive change in their school and community. This event is free and open to the public. For questions, please contact Kellie Sheridan at (860) 647-5262 or at ksheridan@manchesterct.gov. Please join us for this special evening to honor Dr. King and recognize the amazing contributions of youth in our community!

Christmas Trees

Residents are reminded that Christmas trees can be left out for curbside pickup through Friday, January 17th only (must be out at curb by 6:00am on the person's regular trash collection day). After January 17th, trees must be brought to the Landfill Transfer Station for recycling at the organics management site. Please note that trees are ground into wood chips, therefore, **please remove any plastic bags, ornaments, lights or stands from your tree before you place it at the curb**. These items are not recyclable and present a safety hazard to both equipment and personnel. Trees contaminated with these items will not be collected. Please help us in the event of a snowstorm by removing your tree from the side of the road prior to the storm.

Assessment & Collection

Tax bills for the Motor Vehicle Supplemental Grand List of October 1, 2018 were mailed in December and cover vehicles registered after October 1, 2018 and cover a time period through September 2019. The Supplemental List contains nearly 10,000 vehicles. For questions concerning Motor Vehicle Supplemental Tax Bills please refer to the brochure enclosed in the envelope in which the tax bill was mailed, or call the Office of Assessment & Collection at 860-647-3016. In addition, taxpayers may visit the Office of Assessment & Collection weekdays between the hours of 8:30am and 5:00pm, or visit the Office's web page on the Town of Manchester website.

The Office of Assessment & Collection also reminds residents that current tax payments for the second installment of Real Estate and Personal Property bills for the Grand List of October 1, 2018 are due by the Monday, February 3, 2020 deadline.

All current tax bills (motor vehicle supplemental, personal property second installments or real estate second installments) may be paid at Town Hall at either the Office of Assessment & Collection or the Citizen's Service Center (payment at the Citizen's Service Center must be made by check only). You may also use the night drop box located behind Town Hall or make payments by mail, or online at the Town's web page, www.townofmanchester.org. Once logged onto the Town's web page, click on "Online Bill Pay" on the left side of the screen (in the gray box), and you will be able to pay your bill either by E-check or credit card. There are detailed instructions on how to pay on the website. Convenience fees will apply to online payments, and to credit or debit card payments at the Office of Assessment & Collection at Town Hall. It is recommended that those wishing to pay January tax bills online not wait until the end of the month to make payments as the number of users typically exceeds the system's capacity later in the month. Therefore, we recommend that taxpayers wishing to make tax payments online consider doing so between the beginning of January and January 28, 2020.

Work on the Grand List of October 1, 2019 continues and should be on target for signing in late January 2020. More information on the 2019 Grand List will be provided in late January. Like the 2016, 2017 and 2018 Grand Lists, the 2019 Grand List will contain a number of residential properties with reduced assessments due to defective concrete foundations. Manchester is one of the roughly 40 communities impacted by this issue. The Office of Assessment & Collection continues to assist owners of impacted properties to the extent that we can do so. We have placed extensive information about the defective concrete problem on our website at this link: <http://assessmentandcollection1.townofmanchester.org/index.cfm/defective-concrete-and-crumbling-foundation-information/>

Department of Leisure, Family and Recreation

Recreation Division – Events and Updates

Winter/Spring Registration has officially begun!

Summer Camp Registration will begin Wednesday, April 1st – Mark your calendars!

Mahoney Recreation Center – Open Monday-Friday from 6:00–9:30pm.

The Youth Basketball Hall of Fame Clinic on January 4, 2020 is full with 60 participants.

PeeWee Girls Basketball league will kick-off January 11 with 32 enrolled young ladies.

Elks will be hosting a State Finals Hoop Shoot on January 18 at Mahoney.

Adult, Teen and Youth Leisure classes – Will continue to be offered in January. Classes will be conducted at Center Springs, the Community “Y” and the Office of Neighborhoods and Families.

Early Childhood

Mommy & Me Playgroup – Tuesdays 3:00 – 4:30pm

Cradle to Crayons- Thursdays 3:00 – 4:15pm

Wonder Years – Tuesday and Thursday sessions available, call now to register!

Wee Two – Tuesday, Thursday and Friday sessions available, call now to register!

Happy Together – Monday and Wednesday sessions available, call now to register!

Start Smart Baseball and Basketball – Call now to register, two morning sessions available for each!

Youth Service Bureau

Mother Daughter Circle meets Wednesdays from 5:30–7:30pm and promotes a healthy and sustaining bond between mothers/guardians and their daughters during the transitional years from girlhood to young womanhood. This is an opportunity for ONE daughter and ONE mother/guardian or significant adult woman so they can have the essential one-on-one time to connect. Mother/Daughter Circle provides a safe, consistent, and strengths based approach to supporting mothers and daughters on their relationship journey. Dinner provided. No cost. Contact the YSB for more information.

Manchester Youth Commission meets the 1st and 3rd Tuesday of each month at Town Hall in the Manchester Room.

Family Paint Night – Tuesday, January 14 – 5:00 – 7:00pm at YSB. Join us for step-by-step instruction and create your own work of art while spending time with family and friends! This program is designed for families and is recommended for ages 8 and up. Registration is required and space is limited! No cost.

Youth Programs and Sports - Join us for fun and exciting activities - Girls Pee Wee Basketball, Co-Ed Indoor Soccer and Jukido. Beginning in April - Indoor Tennis.

Neighborhood and Families/Adult Learnshops

Indoor Pickleball will continue at Bennet Academy on Thursday evenings from 5:30 – 7:00pm for beginners and 7:00 – 9:00pm for seasoned players. Sign up today!

USIC First Friday Film Series - Friday, January 3, 6:00 – 8:30pm - sponsored by United for a Safe and Inclusive Community and followed by a facilitated conversation in a safe and inclusive environment. Film titles will be announced several weeks in advance on Facebook. No cost.

Family Fun Night: Into The Groove! – Friday, January 10 – 6:30 – 8:00pm – 153 Spruce Street. No cost family line dancing party with DJ Dale!

Basic Organic Gardening – Wednesday, January 22 – 6:00 – 7:00pm – 153 Spruce Street. By working with nature for the success of your yard and gardens, there are alternatives to dangerous chemicals that will provide a more healthy yard and garden. Learn how in this introductory seminar. No cost. No registration required.

Soil and Composting – Wednesday, January 29 – 6:00–7:00pm – 153 Spruce Street. The best gardens start with the soil. Learn what kind of soil is best for what you want to grow!

Composting helps to build your soil, so learn the basics with us! No cost. No registration required.

Write Out Loud Youth Open Mic Night, Friday, January 31, 5:00 – 9:00pm. Be a superstar in a safe space environment as you engage in an uplifting experience centered on youth voice through poetry, song, music, rap and dance. Perform and/or cheer on others who display their talent and creativity in front of a supportive audience. Youth performers only. No cost.

Aquatics

Adult and children swim lessons are officially open for registration! Sessions begin as soon as January!

Life Guard Training and Water Safety Instructor Training will begin in March. Sign up now before it's too late!

Adult Fitness

A variety of favorites return for the Winter/Spring sessions! Classes such as: Walk 15, Team Fit, Total Body Plus, Pickleball, Jukido, Strength 4 Life, Tapercize, Yoga for Active Lifestyles and Power Yoga will be returning with sessions as soon as January! Be sure to register soon, spots fill up quickly!

Manchester Fire Rescue EMS

	November 2018	November 2019
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Monthly Activity Statistics

Types of Incidents

Medical Rescue	543	534
Fire	10	12
Hazardous Condition (No Fire)	30	32
Public Service	38	32
Good Intent	54	46
Fire Alarm Activations – No Fire	37	49
Total Incidents	712	705

Keep Your Home Free of Carbon Monoxide

Each year, more than 450 Americans die from unintentional carbon monoxide poisoning, and there are more than 20,000 visits to the emergency room with more than 4,000 hospitalizations. Carbon monoxide-related deaths are highest during colder months. These deaths and injuries are likely due to increased use of gas-powered furnaces and alternative heating, cooking, and power sources used inappropriately indoors during power outages. Please consider the following advice provided by the Federal Emergency Management Agency. More information is available at <http://www.ready.gov/winter-weather>

- Never use a generator, grill, camp stove or other gasoline, propane, natural gas or charcoal-burning device inside a home, garage, basement, crawlspace or any partially enclosed area. Locate unit away from doors, windows and vents that could allow carbon monoxide to come indoors. Keep these devices at least 20 feet from doors, windows, and vents.
- The primary hazards to avoid when using alternate sources for electricity, heating or cooking are carbon monoxide poisoning, electric shock and fire.

- Install carbon monoxide alarms in your home to provide early warning of accumulating carbon monoxide.
- If the carbon monoxide alarm sounds, move quickly to a fresh air location outdoors or by an open window or door.
- Call 9-1-1 from the fresh air location and remain there until emergency personnel arrive to assist you.

Recent Police Activity – November 2019

Monthly Stats

Total Calls for Service	5,493
Total Police Cases	1,059
Total 911 Calls	1,859
Emergency Calls	
8 th District	210
Town Fire	703
PD	4,580

Town Clerk's Office

	Month End Report November 2019	July 2019 – June 2020 (Fiscal Year to date)
Total Customers Served	1,840	11,259
Land Records	548	3,040
Vitals	642	3,312
Marriage Licenses	17	139
Dog Licenses	42	919
Notarizations	52	250
Trade Names	6	55
Dissolution Trade Names	3	15
Foreclosure Registrations	22	106
Total Revenue	\$116,737.43	\$1,101,227.33

Employee News

Recently Hired

Elizabeth Cocola, Community Health Nurse – Health Department
 Tanielle Davis, Environmental Health Inspector – Health Department
 Kevin Stolp, Maintainer I - Highway

Promotions

Jason Denardis, Maintainer III – Highway
 Justin Gaudino, Sergeant – Police

Retirements

Joyce Pouliot, Senior Administrative Secretary – General Services

January 2020

Redevelopment Agency Meeting

January 2, 2020, 7:30 a.m.
Hearing Room, Lincoln Center

Senior Center Advisory Committee

January 3, 2020, 9:00 a.m.
549 East Middle Tpke

Planning and Zoning Commission

January 6, 2020, 7:00 p.m.
Hearing Room, Lincoln Center

Board of Directors Meeting

January 7, 2020, 7:00 p.m.
Hearing Room, Lincoln Center

Economic Development Commission

January 9, 2020, 8:00 a.m.
Directors Room, Lincoln Center

Library Board Meeting

January 13, 2020, 6:30 p.m.
Howroyd Room, Mary Cheney Library

Board of Education Meeting

January 13, 2020, 7:00 p.m.
Hearing Room, Lincoln Center

Board of Education Workshop

January 15, 2020, 6:00 p.m.
Manchester High School, Room 293

Zoning Board of Appeals

January 15, 2020, 7:00 p.m.
Hearing Room, Lincoln Center

Redevelopment Agency Meeting

January 16, 2020, 7:30 a.m.
Hearing Room, Lincoln Center

Cheney Brothers National Historic District Commission

January 16, 2020, 5:30 p.m.
Hearing Room, Lincoln Center

Advisory Rec & Park Commission

January 16, 2020, 6:00 p.m.
39 Lodge Drive

Board of Education Meeting

January 21, 2020, 7:00 p.m.
Manchester High School, Room 293

Conservation Commission Meeting

January 21, 2020, 7:00 p.m.
Directors Room, Lincoln Center

Board of Education Workshop

January 22, 2020, 6:00 p.m.
Manchester High School, Room 293

Planning and Zoning Commission

January 22, 2020, 7:00 p.m.
Hearing Room, Lincoln Center