



3/17/2020 Update

[Building Inspection Division](#)

Re: Changes in Building Permit application process in response to COVID- 19

Effective immediately, consistent with [recommended protocols](#) , the building permitting / inspection process will be as follows:

- **Our office will continue to be available by phone and email** during regular business hours. Specific contact information is available [here](#).
- **Access to Lincoln Center**, the building in which our department is located, will by appointment only as deemed necessary.
- **Building permit applications-** will be accepted thru the [online portal](#) only.
- **Construction drawings and project specifications** can be dropped off by appointment only.
- **Inspections-**
 - Shall continue to be scheduled by calling our office at 860.647.3052.
 - No further interior inspections will be scheduled for occupied residential dwellings until further notice. Please contact the inspector assigned to your project with questions or concerns by phone or email. Respective contact information is listed [here](#).
 - All other inspections shall continue where social distancing guidelines can be maintained.
- Receipts for permit fees paid, permits and certificates of occupancy and approval shall continue to be delivered by email.
- The building department will continue to respond to emergency call-outs as needed.

During this period of disruption, our department will be working to update our workflows to create a more efficient permitting process that will benefit our community in the future.

**For general questions call the Coronavirus Info Center 2-1-1 or text "COVID19" to 898211
For the latest info. & updates visit: [CDC.gov/COVID19](https://www.cdc.gov/COVID19)
Visit ManchesterCT's COVID-19 page for updates & resources: <http://bit.ly/2TYGLc1>**

