

# Lost your job due to the COVID-19 Pandemic? Collecting Unemployment? You can Start a New Career in **Financial Services**

## Receive training and be placed in employment as a Bookkeeper

The Bookkeeping Clerk program at Goodwin University comprises courses including: Certified Bookkeeping Principles, Mastering Adjusting & Correcting Entries, and Mastering Inventory & Internal Controls. This accelerated program will prepare students for additional Bookkeeping training and future attainment of the Bookkeeping Certificate exam.

Benefits of this program: \$200 stipend for each week of training, Chromebook if needed, funds for professional apparel, funds for basic needs (childcare, transportation, housing).

In Hartford County, wages for occupations such as Insurance Sales Agent, Insurance Claims & Policy Processing Clerk, and Bookkeeping, Accounting, and Auditing Clerk, range from \$21.66 to more than \$30 per hour.

Contact us today at 860.406.3374 Press 1  
Monday - Friday, 9:00AM – 4:00PM EST



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**Receive training and be placed in employment as an  
Insurance Sales Associate**

The 12-week Insurance Sales & Service Associate program at Capital CC prepares students to enter the property and casualty insurance field. Students will complete an industry recognized credential such as the Connecticut Property & Casualty License or Connecticut Claims Adjuster License.

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The logo for American Job Center features the words "american" in blue and "jobcenter" in red, with a blue arc and a red star above the "j".

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[www.capitalworkforce.org](http://www.capitalworkforce.org)